



Metropolitan Fire Chiefs Association Executive Board Meeting Minutes

Wednesday, December 16, 2015

Glendale Lakes Golf Club; 1550 President St; Glendale Heights



1. Call to Order

The meeting was called to order by President Deicke at 11:32 hours.

2. Roll Call – (8 Voting Members* Needed for Quorum)

<u>Members</u>	<u>Departments</u>	<u>Present</u>
President Fred Friedl*	Gurnee	X
1 st Vice President Gordon J. Nord Jr.*	Lyons	
2 nd Vice President Alan Wax*	Des Plaines	X
Secretary Tom Styczynski*	Alsip	
Treasurer Tracy Kenny*	Broadview	X
Immediate Past President Randy Deicke*	Batavia	X
Sergeant-At-Arms Tom Deegan	Retired Chief	X
Director John Christian*	Grayslake	
Director Phil DiMenza*	Winfield	X
Director Tom Freeman*	Lisle-Woodridge	
Director Jim Jackson*	Downers Grove	X
Director Mike Kuryla*	Berkeley	X (at 11:37)
Director Sean Maloy*	Bedford Park	
Director Don Markowski*	Addison	X
Director Dick Swanson*	Retired Chief	X
IFCA Representative Tim Sashko	IFCA Exec. Dir.	
Previous Treasurer Tom Gaertner	Retired Chief	X

3. Approval of Meeting Minutes

A vote approved the March 16, 2016 Executive Board meeting minutes, as presented.

- Motion – Director DiMenza
- Second – Director Jackson
- Voice Vote – Unanimous (8-0)

4. Secretary’s Report

- A. Proposed New Member(s)** – Mindy Newman from DuraClean reportedly submitted a letter for Associate Membership, however an application has not been received. Treasurer Kenny will follow-up. Sergeant-at-Arms Deegan reported that Kyle Zake from AXA Advisors said he joined on April 2nd, however there is no record of payment. Past President Deicke will check to see if perhaps it came-in via the website. Following discussion, Sergeant-at-Arms Deegan made a motion to accept AXA Advisors as an Associate Member. The motion was seconded by Director DiMenza and unanimously approved (9-0) by voice vote.
- B. Meeting Sponsor Report** – Foster Coach will be sponsoring an upcoming meeting. Kards, Inc. and 1-800-BOARD-Up sponsored the Administrative Professionals Recognition Luncheon.
- C. Other** – The Lake County Veterans and Family Services Foundation sent a “thank-you” letter.

5. **Treasurer's Report – Treasurer Tracy Kenny**

A. **Financial Statements** – Treasurer Kenny distributed the March 2016 Statement, reporting as follows:

Account Balances as of March 31, 2016

Bank of America Account – \$66,255.39 (during March: \$6,299.14 deposits, \$3,206.14 debits)

Petty Cash – \$50.00

Total as of 11/30/2015 – \$66,305.39

Director Jackson made a motion to accept the Treasurer's Report. The motion was seconded by Director DiMenza and unanimously approved (9-0) by voice vote.

B. **Information** – Treasurer Kenny asked that, when someone orders a plaque, she needs to know the name of who the plaque is for – she is just getting an invoice for the plaque without indication who it's for.

C. **2016 Budget** – Treasurer Kenny distributed a proposed budget, and thanked Sergeant-at-Arms Deegan for his assistance in its preparation. During a discussion, the budget was updated as shown in Attachment A to these minutes. During the discussion, the following votes were taken:

- a. Director Swanson made a motion to add \$500 to support the IFCA candidacy of a member and to add \$500 to sponsor a hospitality suite during the IFCA Conference for that member after appointment to the IFCA President position. The motion was seconded by Director Kuryla and unanimously approved (9-0) by voice vote.
- b. Past President Deicke made a motion to recommend to the general Metro Chiefs membership approval of the 2016 Budget, as amended during the discussion. The motion was seconded by Director Jackson and unanimously approved (9-0) by voice vote.

6. **President's Report** – President Friedl offered congratulations from the group to Treasurer Kenny for her permanent appointment to the Chief's position in Broadview. He also noted that Director Markowski has announced his retirement and that Deputy Chief Leone will be promoted to the vacancy – and he offered congratulations to both.

7. **Committee Reports**

A. **Audit** – Chairman Deegan thanked current Treasurer Kenny and previous Treasurer Gaertner, and declared the finances to be in order. He distributed an audit letter with documentation. Director DiMenza made a motion to accept the Audit Report. The motion was seconded by Director Jackson and unanimously approved (9-0) by voice vote.

B. **Bylaws** – In the absence of the Chairman, President Friedl noted that the Board accepted the proposed changes previously. There was discussion regarding the clarity of Article VIII, Section 4. By consensus, a parenthetical statement will be added to clarify that 21 members are needed for a quorum at a General Membership meeting (20 members PLUS one of the presidents or vice-presidents).

C. **Directory** – Past President Deicke reported he is still working on the bargaining unit data collection previously discussed. He noted that Paypal on the website, and the credit card swipe machine for events, are both working. He explained recent invoices for \$425 and the proposed 2017 website maintenance agreement for \$3,965. Following discussion, Treasurer Kenny made a motion to approve payment of the \$425 and the \$3,965. The motion was seconded by Director Swanson and unanimously approved (9-0) by voice vote.

D. **Fundraising** – Sergeant-at-Arms Deegan reported that the IFCA Golf Outing is 7/13, and that registrations are slow, but identified that the event is not yet on the IFCA website. The Committee is working on the fundraising basketball game, as well as an ongoing online raffle program.

E. **Legislation** – There was general discussion of several bills, including those related to property maintenance and to pensions. Director Markowski reported that it was recently learned that, due to the State budget impasse, some Line-of-Duty-Death benefits had not been getting paid.

F. Programs – President Friedl noted the following scheduled programs:

- a. May 5, 2016 – General membership meeting – the designated retiree meeting – Director Swanson will provide a brief history of the Metro Fire Chiefs Association. He provided a brief overview. A separate invitation will be sent to retirees. There will be no gift. There was discussion on what defines a “retiree.” By consensus, it was identified that anyone that used to be, but who is not still, operational in a fire department is considered retired (even if that person is still working for, and is a member of the organization as, a vendor).
- b. June 10, 2016 – HOME Day at NIPSTA. Planning continues – the Committee met with NIPSTA to identify speakers and topics. Congress will be in-session that week, so likely only staffers will attend, and hopeful keynote speaker, Representative Dold, will not be able to attend.
- c. August 4, 2016 – IFCA Update by Director Sashko
- d. September 2, 2016 – program not yet identified – Director Freeman will be working on this.

G. Sick & Welfare – The flyer was distributed announcing Chief Jim Grady’s retirement event on May 20th. Treasurer Kenny reported that her secretary is extremely ill. Director Swanson reported that Lombard Chief DiRienzo may retire in July. Treasurer Kenny reported that Bellwood Chief Dumovich may retire in May or July.

H. Administrative Professionals Recognition Luncheon Report – 2nd Vice President Wax reported on the event. He provided an overview sheet. The dollars are still being finalized, however it was noted that, while there is a \$1,000 loss on the event budgeted, there will only be a loss of only a few hundred dollars. The overall feedback on the event was positive. The only complaint was that the sweets table ran-out of sweets prior to everyone getting some.

8. Unfinished Business – None

9. New Business

A. Future Board Meeting – 1st Vice President Nord is looking into the possibility of having a future Board meeting at the Chicago Fire Academy.

10. Open Discussion – Chief Gaertner distributed a flyer for the 2016 Safety Equipment & Technology Showcase event at NIPSTA on April 27th.

11. Next Meeting Date(s) – President Deicke

President Friedl noted that future events and meetings are as follows:

- General Membership (Retiree Meeting): May 5, 2016 – Empress Banquets, Addison
- Executive Board Meeting: May 18, 2016 – Glendale Lakes Golf Club

12. Adjournment

Motion: Director DiMenza
Seconded: Director Swanson
Voice Vote: Unanimous (9-0)
Time Adjourned: 12:37 hours

Respectfully submitted,

Alan Wax

Alan Wax, 2nd Vice President

ATTACHMENT A

Metro Fire Chiefs 2016 Budget

	2015	2015	2016	Changes at 4/20/2016 Board Meeting	2016 Budget To Recommend To Membership
Income:	Budget	Actual	Budget		
Directory	\$ 4,000.00	\$ -			
Donations	\$ 2,500.00	\$ -	2,500.00		\$ 2,500.00
Dues	\$ 13,000.00	\$ 8,110.00	\$ 13,000.00		\$ 13,000.00
Interest	\$ -	\$ 3.75			
Lunches	\$ 3,000.00	\$ 3,475.00	\$ 3,000.00	+\$1,000	\$ 4,000.00
Symposium	\$ 10,000.00	\$ 3,895.00	\$ 10,000.00		\$ 10,000.00
Home Day	\$ 3,000.00	\$ 4,820.00	\$ 3,000.00		\$ 3,000.00
Holiday Lunch	\$ 22,000.00	\$ 24,145.00	\$ 22,000.00		\$ 22,000.00
Secretary Lunch	\$ 3,000.00	\$ 7,420.00	\$ 3,000.00	+\$3,000	\$ 6,000.00
Webinar					
Total Income	\$ 60,500.00	\$ 51,868.75	\$ 56,500.00	+\$4,000	\$ 60,500.00
Expenditures:					
General:					
Bank Fees	\$ 50.00	\$ 24.75	\$ 50.00		\$ 50.00
Charter/Filing	\$ 10.00	\$ 10.00	\$ 10.00		\$ 10.00
Lunch meetings	\$ 5,000.00	\$ 5,788.80	\$ 5,000.00	+\$1,000	\$ 6,000.00
Guest/Speakers				+\$5,000	Add "Guest/Speakers" to General Category
Office Supplies	\$ 200.00	\$ -	\$ 200.00		\$ 200.00
Postage	\$ 500.00	\$ 216.00	\$ 500.00		\$ 500.00
Refunds	\$ -	\$ -			
Printing	\$ 250.00	\$ 429.00	\$ 250.00		\$ 250.00
Legal Fees	\$ 500.00	\$ -	\$ 500.00		\$ 500.00
Sick/Welfare	\$ 1,000.00	\$ 538.97	\$ 1,000.00		\$ 1,000.00
Total	\$ 7,510.00	\$ 7,007.52	\$ 7,510.00	+\$6,000	\$ 13,510.00
Executive Board:					
Guest/Speakers	\$ 5,000.00	\$ -	\$ 5,000.00	-\$5,000	Remove "Guest/Speakers" from Executive Board Category
Lunch meetings	\$ 2,500.00	\$ 1,641.24	\$ 2,500.00		\$ 2,500.00
Legislative Initiatives	\$ 1,000.00	\$ -	\$ 1,000.00		\$ 1,000.00
Total	\$ 8,500.00	\$ 1,641.24	\$ 8,500.00	-\$5,000	\$ 3,500.00
Special:					
IFCA Candidate	\$ -	\$ -		+\$500	\$ 500.00
IFCA Hospitality	\$ -	\$ -		+\$500	\$ 500.00
IFCA Scholarship	\$ 1,000.00	\$ 2,000.00	\$ 1,000.00		\$ 1,000.00
Miscellaneous	\$ 1,000.00	\$ 1,534.00	\$ 1,000.00		\$ 1,000.00
Donations	\$ 3,500.00	\$ 1,850.00	\$ 3,500.00		\$ 3,500.00
Directory	\$ 4,000.00	\$ -	\$ 4,000.00	-\$4,000	Combine "Directory," "Website," and "Directory Maintenance" into one line titled "Website" - dollar amount goes to \$5,000.
Website	\$ 1,000.00	\$ 4,529.99	\$ 1,000.00	+\$4,000	
Directory Maintenance	\$ 1,000.00	\$ 990.00	\$ 1,000.00	-\$1,000	
Total	\$ 11,500.00	\$ 10,903.99	\$ 11,500.00		\$ 11,500.00
Special Events:					
Symposium	\$ 10,000.00	\$ 1,300.00	\$ 10,000.00		\$ 10,000.00
Golf Outing	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00		\$ 1,500.00
Christmas Lunch	\$ 22,000.00	\$ 20,003.60	\$ 22,000.00		\$ 22,000.00
Home Day	\$ 1,750.00	\$ 2,460.77	\$ 1,750.00		\$ 1,750.00
Secretary Luncheon	\$ 4,000.00	\$ 7,619.35	\$ 4,000.00	+\$3,000	\$ 7,000.00
Total	\$ 39,250.00	\$ 32,883.72	\$ 39,250.00	+\$3,000	\$ 42,250.00
Total Expenditures	\$ 66,760.00	\$ 52,436.47	\$ 66,760.00	+\$5,000	\$ 70,760.00
Expenses Vs Income	\$ (6,260.00)	\$ (567.72)	\$ (10,260.00)	-\$1,000	\$ (10,260.00)